

„How - To“: Gain Ects For Your Pluralist Course



Pluralist Economics
Certificate Project



1) Module Plan

Before participating in a course, take a look into your module plan and find a module description, which correlates with the course you want to get credits for. Most study programmes have an interdisciplinary or optional module where you can easily get ECTS for a variety of courses, even if they are not close to your programme. If you study social sciences or economics, you might also consider a compulsory module.

2) Learning Agreement (optional)

After finding a suited module, you might want to consult your examination office or your academic advisor and conclude a learning agreement similar to a semester abroad. Formally, it should not be necessary, however it simplifies the crediting process later on. You should bring all the information you already have about your course, like course description, syllabus e.g.



General Rules for Crediting:

- 1) Board of examination should be benevolent towards the students' application
- 2) Reversal of the burden of proof: the examination board has to prove fundamental differences or failure of equivalence
- 3) Students have an obligation to cooperation, this means for example providing a certificate etc.



3) Application for Crediting

After participating in the course, file an application for crediting with your examination board or office. Often you can get a template or you just write an informal letter. Check out which supporting documents your examination board or office requires. It is always helpful to add your certificate, course description, syllabus and reading list.

Approval vs. Recognition

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| • Course took place at another university | • Course was external to higher education institution e.g. Summer Academy |
| • Crediting has generally to be approved, can only be denied if there are fundamental differences in quality of teaching | • Examination board checks for equivalence, however they have to prove it is not equivalent |

If you have any further questions please see our manual for crediting at xyz (only in German available) or contact the certificate programme team (a.lehner@plurale-oekonomik.de).

This document should only serve as an orientation. We neither claim correctness nor completeness. It refers to general German law based on the Bologna process, please check for special regulations at your location.s